

Borrowing Privileges

Emeritus Faculty and Emeritus Staff

Eligibility

- Any individual awarded emeritus faculty or emeritus staff status from the College of Arts & Sciences, the Medical School, Thayer School, or Tuck School.

Registration

- Register at the Circulation Desk in Baker-Berry Library
- A current, valid Dartmouth College Emeritus ID (available from Dartmouth Card Office) is required to establish eligibility for library services.
- There is no registration fee.
- Privileges are for a two year term. Registrations must be renewed every two years.
- Privileges cannot be renewed until all fines and other obligations have been cleared.
- The privileges are non-transferable and may be used only by the person to whom they are issued.
- The Dartmouth ID establishes eligibility for the services described below and must be presented when requested by a library staff member

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- Loan period is 365 days, unless otherwise specified by the individual library.

Recalls

- Any registered user may recall material that is currently checked out. All materials, checked out by any patron, are subject to recall.
- You may request a recall at the Circulation Desk. We will notify the current user the following day that this item now has a new, earlier, due date. Once it has been returned, we will send you a Hold Pick-up Notice, letting you know that the item is on the hold shelf at the Circulation Desk.
- Each user is entitled to keep an item for a minimum amount of time, calculated from the original check out date, before it is eligible for recall:
 - Books - 14 days, Journals - 1 day
 - Exception: Items recalled by the Reserve Services Desk are due back to the Circulation Desk immediately.

- If you receive a recall notice, it will name a new due date. The item must be returned to the Circulation Desk by that date or privileges will be suspended until recalled items have been returned to the library.
- Recalled items cannot be renewed.

Renewals

- Most library materials may be renewed up to three times via phone, email, Internet, mail, or in person. They do not have to be returned to the library.
- Exceptions include recalled materials, course reserve materials, and non-print materials from the Jones Media Center and other collections. These materials must be physically returned to the library and may be eligible to be checked out a second time if another patron is not waiting for the material.

Unreturned Materials

- Patrons are responsible for all materials checked out to them.
- Any materials not returned, lost, or stolen, must be replaced.
- Please help us avoid unnecessary replacement costs by returning all material.

DartDoc (Interlibrary Loan)

- Materials that Dartmouth does not own may be obtained from other institutions through DartDoc.
- This service is free for emeritus faculty and emeritus staff.

BorrowDirect

- BorrowDirect is available to emeritus faculty and emeritus staff.
- Borrow Direct allows faculty, students and staff at Dartmouth College to directly request books from the combined library catalogs of Brown, Columbia, Cornell, Duke, Harvard, Johns Hopkins University, Massachusetts Institute of Technology, University of Chicago, University of Pennsylvania, Princeton, Yale, and the Center for Research Libraries.