

# Borrowing Privileges Contract

## Visiting Scholar/Courtesy Faculty

This is a legal binding contract between the borrower, the school or department named below and Dartmouth College Library. By accepting the library card and/or privileges, you acknowledge the responsibilities and expectations outlined below.

- I will present my library card or other required identification at the point of checkout. No material will be circulated without it.
- The loan period is 120 days unless otherwise specified by the individual library.
- Overdue fines for books are generally \$.10/day. Overdue fines will be charged for late renewals.
- All library items are subject to recall with overdue fines of \$1.00/day for these items.
- I will notify the library immediately if a library item is lost or stolen.
- Replacement includes the cost of the items(s), a billing fee of \$15.00 and a processing fee of \$25.00.
- If the item is found, the billing and/or processing fee will not be refunded.
- I understand that I will be responsible for all reasonable attorneys' fees or other costs of collection if a delinquent account is referred to a collection agency and/or attorney.

I, \_\_\_\_\_ (print name) have read and understand the above information. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

\_\_\_\_\_

Signature of Borrower

\_\_\_\_\_

Date

\_\_\_\_\_ (print name of authorized official) has read and understood the above information. We as a school/department agree that we will be responsible for any outstanding fees and /or fines the above borrower does not pay. This includes any and all reasonable attorneys' fees or other costs of collection. Schools/Departments cannot be removed from this agreement at any time.

\_\_\_\_\_

Name of Sponsoring School or Department

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Authorized Official of Sponsoring School or Department